

# WE'RE HIRING

## Executive Director

Salary: \$60,000 - \$70,000  
Eligible for family health insurance!

Great River Rescue is seeking a full time Executive Director of our nonprofit organization. Great River Rescue is a 501c3 dedicated to transitioning dogs and cats to loving homes, serving as a community resource, and advocating for kind, responsible pet care. Our award-winning volunteer program, committed staff, and recently renovated shelter is located in the beautiful Northwoods of Bemidji, Minnesota.

### Responsibilities:

- Overseeing the day to day operations of the shelter; leading a team of employees and volunteers
- Maintaining the fiscal health of the organization through grants and fundraising
- Furthering the mission of Great River Rescue by garnering support in the community and surrounding areas
- Supporting the Board of Directors in its governance activities to assure nonprofit standards in accountability and transparency

### A successful Executive Director for Great River Rescue will:

- Have a four year degree in nonprofit management, business, public administration, or similar field or equivalent nonprofit management experience
- Demonstrate skilled leadership and management capabilities
- Possess exemplary writing and communication skills
- Cultivate community relationships that positively impact the organization

**If interested, please send your cover letter and resume to [search.committee@greatriverrescue.com](mailto:search.committee@greatriverrescue.com).**

**Questions? Need more information?  
Please contact us.**

Great River Rescue is an Equal  
Opportunity Employer.  
[www.greatriverrescue.com](http://www.greatriverrescue.com)

