



Updated May 2014

...IS COMMITTED TO SERVING THE BEST INTEREST OF THE ANIMALS WE STRIVE TO PROTECT.

Committee Descriptions

Executive Committee

The Executive Committee is a standing committee established by the organization's bylaws. The committee consists of the Board Chairperson, Vice-chairperson, Treasurer, Secretary and immediate Past Chair-person. The committee performs duties related to personnel issues and hears initial grievances. The committee meets as needed.

Finance Committee

The Finance Committee is a standing committee established by the organization's bylaws. The committee consists of at least 4 members including the Chairperson and Treasurer. The duty of the finance committee is to advise on financial problems and investments generally and to perform such further duties as the Board may from time to time prescribe. The committee meets as needed.

Nominating Committee

The Nominating Committee is a standing committee established by the organization's bylaws. The committee consists of members of the Board of Directors and representatives of the general membership. The duty of the committee is to recruit, and present to the members of the Board its recommendations for filling vacancies on the Board of Directors.

Animal Welfare Committee

The Animal Welfare Committee consists of members of the Board of Directors and volunteers of the organization. The committee creates procedures and makes recommendations to the Board on policies in regards to the welfare of the shelter animals. The animal welfare committee plays a particular role in deciding if it is in the best interest of the animals to euthanize an animal. The committee meets about once per month.

Fundraising Committee

The Fundraising Committee consists of members of the Board of Directors and volunteers of the organization. The committee helps plan and implement fundraising events. It also oversees other fundraising activities, reviews them periodically, and recommends other fundraising activities to the Executive Director. The Fundraising committee meets regularly.

Community Outreach Committee

The Community Outreach Committee was established by the Strategic Plan in 2013. The objective of a community outreach committee is to improve the shelter's public image and educate the public on animal welfare issues. Some activities of the committee include visiting schools and community centers to make pet care presentations, offering tours to community groups, holding pet care forums at the shelter, and coordinating other outreach and educational activities.

Facilities Management Committee

The Facilities Management Committee was established by the Strategic Plan in 2013. The committee is not currently active. The objective of the facilities management committee would be to manage the facilities and grounds of the shelter. Some activities of the committee might include developing a facilities improvement plan, and overseeing the execution of a regular maintenance plan.